

**CITY OF TRENTON
APPLICATION FOR SIGN INSTALLATION PERMIT**

FOR OFFICE USE ONLY

Date Filed:	Fees Due:	Date Paid:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Permit No.:	Reviewed by:	If denied, cause:	
Appeal No.:	Variance No.:		

INSTRUCTIONS TO APPLICANT

All information required by application must be completed and submitted herewith. Applicants are encouraged to visit City Hall or call 618-224-7323 if assistance is required to complete this form.

GENERAL INFORMATION

Applicant(s) Name(s):		Home Phone:
Contact E-Mail Address:		Cell Phone:
Applicant(s) Address:		Fax:
City:	State:	Zip Code:
Interest of Applicant(s): <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Lessee <input type="checkbox"/> Contract Purchaser <input type="checkbox"/> Other		
If "Other", specify interest:		

SIGN INFORMATION

Property Owner Information (If Different than Applicant)

Owner(s) Name(s):		Telephone:
Owner(s) Address:		
City:	State:	Zip Code:
Location of Property:		Zoning District:
Legal Description (Lot, block, and subdivision; or metes and bounds):		
Proposed Construction: <input type="checkbox"/> New Sign <input type="checkbox"/> Addition or Alteration of Sign		
If New Sign, Type of Footing/Foundation:		
Type of Sign: <input type="checkbox"/> Freestanding <input type="checkbox"/> Projecting <input type="checkbox"/> Wall-Mount <input type="checkbox"/> Roof Mount <input type="checkbox"/> Other		
If "Other", specify type:		
Illumination of Sign: <input type="checkbox"/> Internal (Fluorescent, etc.) <input type="checkbox"/> Neon/LED (flashing) <input type="checkbox"/> Neon/LED (non-flashing) <input type="checkbox"/> Spotlight/Floodlight <input type="checkbox"/> Non-Illuminated		
If illuminated, hours of operation		FROM: TO:
SIGN DIMENSIONS - Height:	ft. Width:	ft. Total Sign Area: sq. ft.

SITE PLAN REQUIREMENTS

A site plan (drawn to approximate scale) shall be attached to this application showing the following:

- Dimensions of the Zoning Lot;
- Dimensions and use of all buildings and existing/proposed sign(s);
- Distance between existing/proposed sign(s), all zoning lot lines, and buildings;
- Location of all easements (drainage and utility) within 20 feet of existing/proposed sign(s); and
- Any additional information as may be reasonably required by the Zoning Administrator and applicable requirements of City Ordinance.

Additionally, a sketch plan shall be attached to this application showing the proposed sign, and sign dimensions (height, width, total area, and elevation).

APPLICANT CERTIFICATION

In making this application, the applicant represents all of the above statements and any attached maps and drawings to be a true description of proposed new or altered sign(s). The applicant agrees that the permit applied for, if granted, is issued on the representations made herein and that any permit issued may be revoked without notice on any breach of representation or conditions. It is understood that any permit issued on this application will not grant right of privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Zoning Ordinances, or by other ordinances, codes or regulations of Trenton, Illinois.

Applicant Signature:	Date:
Property Owner Signature (If Different than Applicant):	Date: