

Trenton Public Library
118 East Indiana Street
Trenton, Illinois 62293
Minutes of Board Meeting
January 22, 2018

Attending: Larry Davis, Mary Huelsmann, Kim Wiggins, Jean Heier, Jeannie Brines, Steve Schatz and Director Angie Chute, Assistant Tracy Fey. Absent: Ann Therion, Linda Evans, Tom Rankin

1. CALL TO ORDER: 6:55 pm by President Larry Davis
 - a. New trustee Jimmie Watkins sworn in by President Larry Davis.
2. PUBLIC INPUT: None
3. REQUIRED ACTION/REPORTS
 - a. Minutes of November 27, 2017: Jean motioned to approve minutes, Kim seconded motion. Motion approved unanimously.
 - b. Treasurer's Report: Filed for Audit
 - c. Bill List: Mary motioned to pay the bills, Jimmie seconded. Motion approved unanimously.
4. INFORMATION REPORTS
 - a. President's Comments: Larry stated that at the last city council meeting, the city recognized and appreciated Linda's service during her tenure as library director.
 - b. City Council Representative: None.
 - c. Committee Reports:
 - i. Building: none.
 - ii. Goals and Objectives: none
 - iii. Bylaws and Policy: The Library's sexual harassment policy is covered by the city policy. Angie will adopt and post required information.
 - d. Librarian's Report:
 - i. New story time hours have been posted
 - ii. Angie recommended a new pricing scheme for printouts and copies. Steve made a motion to adopt \$.25 color copy/print and \$.20 B&W copy/print, Jeannie second. Motion approved unanimously.
 - iii. Angie recommended a change to the current pay schedule and hour submission deadlines to match the City's process. Jean motioned to align the library's pay schedule and time card submission times with the City, Jimmie seconded. Motion approved unanimously.
 - iv. Angie noted that the library computers have had on-going problems. Steve will address the issues and report finding during February meeting.
 - v. Filed as read.
5. UNFINISHED BUSINESS: none
6. NEW BUSINESS
 - a. Building Maintenance: none.
 - b. Personnel Issues: none.
 - c. Equipment Recommendations: A new battery is needed to the treasurer's laptop. Steve will price new batteries.
 - d. Book Purchase: Currently on budget.
7. TOPICS NOT ON AGENDA
 - a. The library's flag is frayed and needs replaced, spare flag is on hand. Will ask the boy scouts to dispose of old flag.
 - b. Ann Therion resigned from the board due to health issues.
8. CORRESPONDENCE
 - a. Next Meeting will be March 26 at 7:00 pm.
9. ADJOURNMENT
 - a. Meeting adjourned at 7:21pm

Secretary Steve Schatz