

Trenton Public Library
118 East Indiana Street
Trenton, Illinois 62293
Minutes of Board Meeting
November 25, 2019

Attending: Larry Davis, Mary Huelsmann, Jeannie Brines, Steve Schatz, Ann Albers, Tom Rankin, Jean Heir, and Director Angie Chute. Absent: Kim Wiggins, Jimmie Walker

1. CALL TO ORDER: 7:00pm by Jeannie Brines
2. PUBLIC INPUT: none
3. REQUIRED ACTION/REPORTS
 - a. Minutes of October 2019: Correct to reflect Jeannie Brines was present and Jean Heir was absent. Approved as read with correction.
 - b. Treasurer's Report:
 - i. Filed for audit
 - c. Approval of bills: Tom motioned to pay the bills, Larry seconded. Motion approved unanimously.
4. INFORMATION REPORTS
 - a. President's Comments: none
 - b. City Council Representative: none
 - c. Committee Reports:
 - i. Building: Need to talk to the City about installing a spring loaded door for the book drop. Remove the comment box, it has never been utilized.
 - ii. Goals and Objectives: None.
 - iii. Bylaws and Policy: None.
 - d. Librarian's Report:
 - i. Increased Usage: There has been an increased usage of some of the library's services; test proxy, notary, and using the space to tutor students.
 - ii. Filed as read.
5. UNFINISHED BUSINESS:
 - i. Security Door: Have not been able to contact fire department, city manager will address.
6. NEW BUSINESS
 - a. Building Maintenance:
 - i. none.
 - b. Personnel Issues:
 - i. Minimum wage in January: Minimum wage is scheduled to increase by state law.
 - c. Equipment Recommendations:
 - i. none.
 - d. Book Purchase: On bill list.
 - e. 2020 Calendar: Jean motioned to eliminate Good Friday from the holiday calendar, Larry seconded. Motion passed unanimously.
7. TOPICS NOT ON AGENDA
 - a. Tax Levy: Tax Levy is not at current allowed maximum of .15% Angie will investigate use and need for increased tax levy.
8. CORRESPONDENCE
 - a. Letters to be sent to the Nut House Club, United Methodist Church, and Neighbor Matt for the Halloween block party.
 - b. Next meeting to be held January 27 , at 7:00 pm.
9. ADJOURNMENT
 - a. Meeting adjourned at 7:32pm

Secretary Steve Schatz